

DISTRICT SCHOLARSHIP APPLICATION PACKAGE

ELIGIBILITY:

To be considered for any of the DISTRICT bursaries or scholarships, students should:

- be a **Canadian citizen** or **permanent resident**
- be enrolled in a Burnaby School for both Grades 11 and 12
- plan to continue education at a post-secondary institution
- maintain a good academic standing
- demonstrate good citizenship in school and the community
- be involved in community service and/or volunteer work
- meet the criteria (listed below) for the bursary/scholarship they are applying for

APPLICATION PROCESS

Please submit your applications in an envelope to Ms. Morabito by **March 10, 2017** and attach the following documents stapled **in the order listed**:

1. **Cover letter** for each scholarship or bursary you are applying for (stating specific details and examples explaining why you are a suitable candidate). Follow the sample.
2. **Typed Specific Application** form for the scholarship or bursary you are applying for (available on school website)
3. **Typed Activity Record**. Follow the sample.
4. One copy of a recent **Transcript** (available with TWO days' notice from the office). Please remove from envelope.
5. **Financial Need letter** explaining your need for financial assistance (if criteria requires)
6. **REFERENCE LETTERS** that support your community and school service. This is a crucial part of your application. Where applicable, the same letter(s) may be copied and used for each application. **Volunteer activities must be verified** in the form of a letter (see verification of community service/volunteer hours) that provides evidence of your involvement. The letters **must** state:
 - number of service or volunteer hours
 - brief description of activities you participated in
 - the duration (start and end dates) of your involvement

DISTRICT SCHOLARSHIPS CRITERIA

The following district bursaries/scholarships are available for Burnaby Secondary School Graduates and are valued from \$100-\$3000. You may **apply for more than one** of the following scholarships as long as you **meet the stated criteria**. **Please READ the specific criteria for each scholarship or bursary before you apply.**

□ AES Engineering Scholarship

- Must be attending a Canadian Post-secondary institution
- Students must use whatever medium they choose (e.g. PowerPoint, You Tube video, Prezi, Artwork, Essay, Illustration, Computer Program Community Service Project etc.) to answer these two questions: What does "A Better Tomorrow look like to you?" and How are you currently contributing to "A Better Tomorrow?"

□ BCIT Pathway To Success Scholarship

- Planning to enter into a full-time first year technology, technical studies or trade program (excluding Apprenticeship)
- Must have applied for admission to BCIT and have been assigned a BCIT ID
- Must be a citizen or permanent residents of Canada
- Must commence your BCIT full-time studies before March 31, 2018
- Must demonstrate leadership skills and/or additional responsibilities such as family. Examples are taken leadership training/courses, volunteer and/or community service or work experience, captain/president of sports team or group, Involvement in extracurricular activities, Play a major role in supporting their family, financially or otherwise.

□ Burnaby Civic Employee's – CUPE Local 23 Scholarship

- Must be attending a BC post-secondary or vocational school
- Maintained a good academic standing
- Demonstrated **good citizenship** in school and the community
- Participated in **volunteer** activities

□ Burnaby Association of Senior Exempt Staff (BASES) Scholarship

- Maintained a good academic standing
- Been actively involved in community service and/or volunteer work beyond that required for graduation
- Demonstrated leadership through consistent and outstanding dedication to a community initiative or making their community a better place.

□ Burnaby South War Memorial Bursary

- Be a Canadian citizen
- Have the desire to continue his/her education at a post-secondary institution in Canada
- Must demonstrate good citizenship, sharing and responsibility, and a willingness to help others
- Must demonstrate Financial need

□ Coast Capital Standing Tall Scholarship –Essay due March 31 to Ms.Morabito

- Awarded to students who are facing, or have faced, significant hardships e.g. poverty, health, family issues, personal loss and lack
- Risen up against the odds and demonstrated a commitment to continue their education at a Canadian university, college or technical school.
- Write an essay describing your story in 500 words or less

□ Louella Downing Visual Arts Scholarship – DUE MAY 6TH to BTA Office

- Maintain a good academic standing
- Demonstrated excellence in a minimum of **two** senior **Visual Arts** or **Textiles** courses
- Demonstrated an interest in pursuing a **career in Visual Arts**
- Submit 8-10 photographs of original art work illustrating a range of subjects and media

□ Ted Elphick Memorial Bursary

- Candidate selected should be a Burnaby resident who has, through will and spirit, **overcome physical or mental challenges** to graduate from a Burnaby secondary school.
- Must have been enrolled in a Burnaby school for five years.
- Demonstrated ability and desire to be a life long learner and continue his or her education at a post secondary institution or in a recognized training program

□ Lex Henderson Memorial Bursary

- Passionate about sports and committed to the spirit of "teamwork"
- Has been involved in **school and/or community sports** as a player, manager or other contributing role e.g. Referee
- Has demonstrated having a **positive influence** in school and/or community through dedication & hard work

- Exemplify strong character demonstrating personal responsibility and respect for others
- Demonstrated plans to continue with education in a post secondary program
- Priority given to students who have **financial need**

☐ **Marlene Larson Scholarship**

- Awarded to a Burnaby graduate **who is blind, visually impaired** or deaf-blind
- Be planning on enrolling in a post secondary program
- Demonstrate ability to set goals
- Be motivated, show responsibility and be oriented towards independence

☐ **Parkcrest Children's Centre Scholarship**

- Must have **attended Parkcrest Children's Centre** for at least one year (Complete Proof form)
- Maintained a good academic standing
- Provide evidence of volunteer or work experience
- Participated and actively involved in school and community and/or volunteer activities
- Demonstrated good citizenship and leadership skills

☐ **Dr. & Mrs. A. H. Pontifex**

- Has maintained a good academic standing
- Has taken a **concentration** of, and excelled in, courses in the field of **Science**
- Has demonstrated good citizenship and strong leadership in school and the community
- Has participated in community service and volunteer work in the community
- Has demonstrated a passion for, and interest in, **pursuing a career in Science**.

☐ **Richard T. Lee, MLA Scholarship**

- Maintained good academic standing
- Demonstrated good citizenship and strong leadership in school and community
- Participated in community service and volunteer work in the community

☐ **RICOH**

- Must be attending **BCIT** in the next 2 years (proof of registration required)
- Demonstrated good citizenship
- Actively involved in school service
- Maintained a good academic standing

☐ **Rotary Club of Burnaby Bursary**

- Has maintained a good academic standing
- Has demonstrated **good citizenship** and **strong leadership in school** and the community
- Has participated in community service and volunteer work in the community

☐ **Marjorie Jane Stephenson - Education Scholarship**

- **Demonstrated community service assisting older adults** (excluding work experience)
- You will need a verification of volunteer hours letter on letter head from the supervisor of the care Facility where you volunteered
- Demonstrated an interest in pursuing a career in **Health Care**
- Maintained a good academic standing
- Demonstrated good citizenship and strong leadership skills in the school and community

☐ **RCMP Scholarship (TBD)**

- Been enrolled in a Burnaby school for the two senior years
- Maintained a good academic standing
- Plan on pursuing a career in law enforcement

☐ **Michael J. Fox Visual & Performing Arts Scholarship DUE MARCH 30 to Ms.Morabito**

- Currently enrolled in a visual or performing arts course in a Burnaby secondary school.
- Documentation to demonstrate your interest, dedication and aptitude in an arts or in multiple arts disciplines, e.g. dance, drama, music, visual art, theatre, script writing, stagecraft, directing, media arts.
- Evidence of your financial need and an explanation of why there are no other financial resources available to you.
- Demonstrated school and/or community involvement
- Your intent to pursue study at a post-secondary institution in an arts or arts-related area.

Sample Cover Letter

Your address:

1234 Canada Way
Burnaby, BC V5G 1A1

District Scholarship Committee
Burnaby School District #41
5325 Kincaid Street
Burnaby, BC V5G 1W2

March 2, 2015

Dear Members of the Scholarship Committee:

Re: **Application for (Name the District Scholarship here)**

(Catch the reader's attention). My name is _____ and I am a student at *(name of your school)* and wish to apply for *(list name of scholarship)*. I am motivated and hard-working *(use strong words that describe you)* with an excellent *(or use strong/exceptional/outstanding)* academic record and believe that I am a worthy candidate for this recognition. ***(This paragraph should tell the reader who you are and how you stand out)***

Second paragraph:

Provide **specific details** and **examples** to describe the activities you are involved in and how they have enhanced or developed: who you are, your strengths or skills such as: *leadership ability, commitment to helping others, ability to manage academic and extracurricular activities* etc. ***(Get personal, use details and examples.)***

Third paragraph

Relate your strengths to the scholarship/bursary criteria to **show why you are the best candidate.** ***(Get personal, use details and examples.)***

Last Paragraph:

(Summarize why you are a worthy candidate.) Attached are the General Application form, *(the name of the specific scholarship form, (how many) reference letters and a copy of my transcript.* Thank you for considering me for this scholarship *(or bursary).*

Yours truly,

Your Name

VERIFICATION OF COMMUNITY SERVICE/VOLUNTEER HOURS

Dear Sponsor/Supervisor:

Students are now in the process of applying for scholarships and awards. Criteria for many of these scholarships and awards includes demonstration of community service or volunteering. A student may approach you to provide him or her with a letter indicating that they have participated in community service or volunteer activities with your organization. In order for students to be eligible for the scholarship or award, the school district requires evidence that includes:

- student's name
- number of service or volunteer hours
- start date
- end date
- brief description of activities the students has participate in.

The letter should be on your organization's letterhead and signed by an adult member of the management team. If you have any questions or concerns, please contact me at maria.morabito@sd41.bc.ca.

Sincerely,

Ms. M. Morabito
Burnaby Central Secondary School

REQUEST FOR LETTER OF REFERENCE

Please give a minimum of TWO WEEK'S notice

Dear _____,

1. I would greatly appreciate a letter of reference from you in support of my application for (*list scholarship/award/bursary name*) :

2. The Criteria for this scholarship/award/bursary is:

3. Attached are – **scholarship information sheet**
– **my resume**
– **a copy of my transcript**

4. Could you please include the following points about me:

(a) _____

(b) _____

(c) _____

(d) _____

(e) _____

5. Could you please return the reference letter to _____
(*me/university/organization/Ms.Morabito*) by _____.

Sincerely,
