



Central Music

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Burnaby Central Secondary School

Music Parents' Advisory Committee

AGENDA

Tuesday January 10, 2017

Time: 7:00 p.m.

Location: Burnaby Central, Burnaby, BC

EXECUTIVES:

Chair: Lana Shparberg
Treasurer: Lydia Dooley

Co-Chair/Secretary: Paulette Gray
Member-at-Large: Christina Ollson

1. Welcome / Sign-in
2. Adoption of Agenda
3. Adoption of Minutes of December 14, 2016
4. Music Directors' reports
5. Treasurer's report
6. Report from PAC meeting
7. Fundraising updates
 - a. Donation Letters
 - b. Scarves
8. New business
 - a. Dates and volunteers for Music Department events for website
 - b. Other items
9. Next meeting scheduled and adjournment
 - a. Thursday, February 11, 2017



MUSIC the voice of the soul • **MUSIC** is what feelings sound like • Where words fail, **MUSIC** speaks





Burnaby Central Secondary School

Music Parents' Advisory Committee (MPAC)

E-mail: centralmusicpac@gmail.com

MINUTES OF MEETING

Wednesday December 14, 2016

Time: 7:00 p.m.

Location: Burnaby Central, Burnaby, BC

EXECUTIVES:

Chair: Lana Shparberg
Treasurer: Lydia Dooley

Co-Chair/Secretary: Paulette Gray
Member-at-Large: Christina Ollson

In Attendance: Robin Shier, Carrie Taylor, Lana Shparberg, Lydia Dooley, Paulette Gray and Kellee Mulhern

Call to Order: 7:06 p.m.

Adoption of Agenda and the Minutes of November 9, 2016

REPORTS:

Music Directors:

- **Piano Update** - none
- Michael J. Fox Theatre will not be charging twice due to cancellation
- donations collected at the door will cover the cost of the theatre rental
- truck rental will have to be paid again
- **Grade 8 Loon Lake:** 55 students will be attending; **3 additional chaperones needed**
- **Sweatshirts needed: (2 XS; 17 Large; and 1 XL)**
- **Senior Band & Choir Edmonton Trip (April 8 – 12, 2017):** deposit has been paid; **10 chaperones needed**
- Carrie applied for a workshop grant from Burnaby School District and received \$450.00.
- additional \$450.00 is still needed
- **motioned by Kelle Mulhern/Lana Shparberg to match the amount provided by the District; payment is due in March, 2017.**
- additional annual start up fee due to MPAC is usually provided in Jan/Feb. (amount TBA).
- Lana/Carrie will both look into this and advise where those funds come from
- **District Band Senior Concert:** January 18, 2017. Robin will send out a request for volunteers
- **Parent volunteers are always needed for the Choir concerts**





Treasurer:

- Monthly Report provided by Lydia
- Balance as at November 30: **\$13,051.85**
- **Donation Drive: \$4,067.00** received as at **December 2, 2016**. Kelle will be the contact to obtain donation information/receipts
- **Ethical Bean:** completed
- **Chocolate:** still in progress
- **Choir Concert (Dec. 1): \$739.00 (\$80.00 paid as custodian fee)**
- **Jazz Band (Dec. 6): \$539.00**
- **Band Concert (Dec. 13): \$1,284.00**
- **\$4,000** applied for from PAC was received

FUNDRAISING

- scarves worn by the PAC Executives at the concerts can be sold at the various concerts
- **motioned by Kelle Mulhern/Lana Shparberg** to purchase 30 scarves to be sold at the concerts through the year for **\$7.00** each
- **MPAC Mixer: February 25, 2017**

OTHER BUSINESS

- **PAC** – no meeting held this month due to band concert
- request to have MPAC meetings in the Student Bulletin. Carrie/Lana will look after this
- **MPAC Meetings:**
 - Tuesday January 10, 2017**
 - Thursday February 16, 2017**
 - Wednesday March 29, 2017**

Meeting Adjourned at 8:06

Next Scheduled Meeting: Tuesday January 10, 2016



Burnaby Central Music PAC

Club/Group Name

Monthly Treasurer's Report

1. State the beginning balance:

Date: November 1, 2016

Balance: \$12,648.94

2. Indicate money received:

Amount \$ 0.38 for what purpose bank interest for Sept/Oct/Nov

Amount \$ 580- for what purpose choir dress sales

Amount \$ _____ for what purpose _____

Total received: \$ 580.38

3. State the expenses:

\$ 177.47 to Carrie Taylor

for what purpose reimbursement for Canada Border/US Customs costs of choir dresses

\$ _____ to _____

for what purpose _____

\$ _____ to _____

for what purpose _____

Total expenses: \$ 177.47

4. Indicate closing balance:

Date: November 30, 2016 Closing balance: \$ 13,051.85

Prepared by: Lydia Dooley Accepted by: Lana Shparberg

Date: December 7, 2016 Date: Dec 14 / 2016